Part-Time Work, Bureau of, Inc.

[105 W 40th St., NYC]

1926 (?)

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Part-Time, Bureau of,

1926

THE BUREAU OF PART-TIME WORK, Inc.

105 West 40th Street, New York City

TELEPHONE, PENNSYLVANIA 2934-5

Mr. Howland Wood, Curator
American Numismatic Society

My dear Mr. Wood:

In arraning for your staff have you ever considered the convenience and economy of employing a highly trained woman on a part time basis; either to supplement an overworked assistant or to handle some piece of work that does not require a full day?

We have registered with us trained research workers - specialists in the various fields of science, history and art, many of them with higher degrees and all experienced - able to work independently or as an assistant. We can furnish secretaries, statisticians, translators and proof readers, often capable of editing manuscripts; artists and photographers. In addition we are able to supply cultivated women as attendants for museums open to the public for only part of the day, or as relief attendants where the museum is open every day and for long hours.

Should you be interested in any of our applicants we shall be glad to arrange for an interview at once. If not, will you file this pamphlet and letter among your applications for positions?

Very sincerely yours,

BUREAU OF PART TIME WORK, INC.

L S Spear

LSS:HG

L. S. Spear

September 14th, 1926

Mrs. L. S. Spear
The Bureau of Part-Time Work
105 West 40th Street, New York

Dear Madam:

I am in receipt of your letter with regard to your Bureau of Part-Time Work, and it may be that later on we shall be very happy to call upon you for some such service.

Thank you for informing us of this helpful Bureau,

Very truly yours,

Curator